

Provision of Services Regulations 2009

The following details are provided in accordance with the Provision of Services Regulations 2009.

1. General

1.1. Bradbury & Co (Accountants) Limited is a limited company, registered in England and Wales, with company number 06285804. Our registered office address is 34 Middle Street South, Drifffield, East Yorkshire, YO25 6PS. We are registered for UK VAT with registration number 746 9530 00.

1.2. We are a member of the Association of Chartered Certified Accountants (ACCA) and we are subject to its Code of Ethics which can be found at;

www.accaglobal.com/content/dam/acca/global/PDF-members/2012/2012c/CofEC.pdf.

1.3. We are also a member of the Chartered Institute of Taxation (CIOT) and are subject to its professional rules which can be found at;

www.tax.org.uk/sites/default/files/PRPG%20-%20March%202011.pdf

2. Audit registration

2.1. We are a firm of statutory auditors registered to carry on audit work in the United Kingdom by the ACCA. Details about our audit registration can be viewed at www.auditregister.org.uk under reference number 1250575.

2.2. The professional rules applicable to our audit work in the UK are the International Standards on Auditing (UK) at <https://www.frc.org.uk/auditors/audit-assurance/standards-and-guidance/2016-auditing-standards>.

2.3. In carrying out our audit work we are subject to the Code of Ethics referred to in paragraph 1.2 above. With respect to audit work we are also subject to the APB Ethical Standards found at <https://www.frc.org.uk/auditors/audit-assurance/standards-and-guidance/2016-ethical-standards>.

3. Investment services

3.1. We are not authorised by the Financial Conduct Authority to conduct Investment Business. However we are regulated by the ACCA to provide limited investment business activities arising from the professional services provided to you.

4. General practice registration

4.1. We are licensed to carry on general accountancy and tax practice by the ACCA and the CIOT. Details about our registration as practicing members of the ACCA can be viewed, using our firm name and location, at;

<http://www.accaglobal.com/uk/en/member/find-an-accountant/find-firm.html?isocountry=GB>.

5. Providing the right service

5.1. We are committed to providing you with a high-quality service that is both efficient and effective. However, should there be any cause for complaint in relation to any aspect of our service, please contact Mr Christopher Wilson. Where your complaint relates to that person, you should instead please contact Mr David Lockwood. We agree to look into any complaint carefully and promptly and do everything reasonable to try and resolve it. If you are still not satisfied you can refer your complaint to our professional body, ACCA.

6. Professional Indemnity Insurance

6.1. Our professional indemnity insurer is Liberty Mutual Insurance Europe Limited, c/o Bluefin Professions, Castlemead, Lower Castle Street, Bristol, BS1 3AG. The territorial coverage is worldwide excluding the United States of America and Canada.